Providing Feedback on Instructional Materials for learner centered class

Name of Instructor:	Course number and name:	
Name of Observer:	Course enrollment / Format:	
Date:	Description of space:	

Components	Needs Improvement	Progressing	Accomplished Well
Learning goals, assessment, and activities clear & appropriate to the target audience Big Idea: Is instructional design driven by specific learning goals? Are goals relevant to students, and do they warrant class time?	 ☐ Uncertain why material is included ☐ Learning goals not explicit or missing from material ☐ Material lacks opportunities for assessment and active learning ☐ Material is too challenging or too simplistic for students ☐ Sequence of material not logical, challenging for students to make connections between concepts 	□ Learning goals present but lack opportunities for higher level thinking □ Material clear, but could be sequenced in a more logical way □ Learning goals, assessment and activities present, but much additional material without clear connection to learning goals □ Key material present, but level is either too challenging, too detailed or not challenging enough for target audience □ All key components present, but not particularly relevant or engaging for target audience	□ Material worth knowing □ Material engaging and appropriately challenging □ Material offers opportunities for higher level thinking □ Material clear, concise and logically sequenced □ Material encourages inquiry and active learning
Alignment between goals and activities/ assessment Big Idea: Are learning goals, matched with planned assessments, and activities?	□ Key learning goals not reflected in assessments and activities or vice versa □ Material is excessive, dry or not engaging □ Material difficult to follow, leaps in logic required, logic for sequence is unduly complicated □ Material requires too much decoding	☐ Engaging activities but uncertain how they pertain or are aligned with learning goals ☐ Activities and/ or assessments planned, but do not allow practice of problem solving or higher level thinking	□ Assessments and activities are well matched to learning goals □ Encourage utilization of multiple sources of information
Learning community Big Idea: Do materials foster development of a productive, supportive learning community?	☐ Materials allow little to no interaction or feedback among students and between students and instructor ☐ Material fosters only listening and writing notes as modes of learning	☐ A few opportunities for interaction and feedback between students and instructor about learning ☐ Active learning opportunities planned, but time allotted is too short to allow sufficient processing and interaction ☐ Learning opportunities planned, but not easily accessible for all students	□ A number of learning activities are planned and easily accessible for all students □ Interaction, feedback and input on teaching & learning clearly encouraged □ Material fosters multiple modes for learning □ Appropriate amount of time allotted for learner-centered activities

